



BUILDING & FLOOR WARDEN

Initial Training & Recertification Programme

TARGET AUDIENCE – This course is designed to provide Emergency Wardens and Building Wardens with the skills to successfully conduct a building evacuation, introduce staff members to the fundamentals of fire prevention and to plan action in the event of a fire. The course also provides instruction and practical experience in the selection and use of portable fire extinguishers.

AIM – To provide participants with a clear understanding of their responsibilities and expected actions in the event of a fire emergency affecting their building and its occupants until the New Zealand Fire Service arrives.

NZQA – This course is a practical based programme that uses predominantly hands on adult learning techniques to meet identified learning outcomes of the following unit standards:

| Units | Description | Level | Credits | Version |
|-------|--|-------|---------|---------|
| 18408 | Demonstrate knowledge of fire and emergency warden duties in the workplace | 3 | 3 | 3 |
| 3271 | Suppress fire with hand extinguishers and fixed hose reels | 2 | 1 | 6 |

| Date | Duration | Venue |
|--|--------------------------|---------|
| Weekday, Weekend, During Shifts or Shutdowns | 1 Day, 0830 - 1700 Hours | On-Site |

PREREQUISITES – The expected duration to complete this face to face course is 8 -12 hours + precourse assignment.

COURSE FEES – This service is delivered on a **Flat Fee** for this service basis, at a cost of \$900 + GST per course for up to 20 staff at your site. This fee covers the cost of professional tuition, assessment, use of equipment, certificates & reporting of NZQA credits. A travel and accommodation surcharge will apply for bookings outside of Hawke’s Bay.

CONTENT – This one day ‘Hands-On” practical course covers *legislation, fire evacuation procedures, roles and responsibilities of wardens, warden identification and practice in specific roles and training in use of evacuation equipment using a live walkthrough rehearsal and operation of portable and fixed fire suppression equipment.*

PRACTICAL EVACUATION EXERCISE – Finally we tie all the theory into a practice through a real-time drill exercise which allows employees to act out their emergency roles during a trial evacuation practical and experience extinguishing controlled live fires of different types and intensity using fire extinguishers common in most workplaces.

ASSESSMENT – Progressive theory and practical assessments throughout the course, based on the NZQA assessment criteria of each unit standard, including oral questions relating to underpinning knowledge and practical evacuation and fire fighting skills in a range of simulated emergency situations.

CERTIFICATION – Participants who are deemed competent will receive a **Fire Safety Wardens** certificate and be credited with the above unit standards to validate that they have received structured training in accordance with NZS 9232:1991 and AS3745, pursuant to the requirements of the Health & Safety in Employment Act, the Fire Service Act (Section 21A-l) and Fire Safety & Evacuation of Building Regulations, plus any conditions of fire evacuation schemes approved for the building or complex.

WHY CHOOSE FIRE & RESCUE AS YOUR TRAINING PROVIDER? – As a private Fire Service and Tertiary Education Organisation, Fire & Rescue New Zealand has over 16 years’ experience in the delivery of on-site fire extinguisher, fire fighting, first aid, confined space, breathing apparatus, height safety and rescue training and assessment services. Our training services are tailored to meet the needs of your business, and they are taught by professional fire fighters with real life operational experience in fire and medical emergencies.

BOOKINGS – For further details regarding advice or to book this course please contact Captain Simon Osborne by email simon@fire-rescue.ac.nz or FREE phone 0800 347 398 or TXT 021 712 180 or Skype [pyro-kiwi](https://www.skype.com/en/contacts/pyro-kiwi)

ENJOY TOMORROW, BY ACTING SAFELY TODAY!

After all, the last thing you want to do is end up getting your fingers burnt!